



Call for two Unfixed-Term Contract as Research Technicians at IPO Porto

Reference PCM4EU/P.CCC/CI-IPOP/UEFP/ResTec

The Board of Directors of the Instituto Português de Oncologia do Porto Francisco Gentil, EPE (IPO Porto) opens a call for hiring 2 research technicians with a Master degree, according to the Applicable Regulation, under an unfixed-term contract for up to 24 months, funded through EU4H Project Grants - Project 101079984 — Personalised Cancer Medicine for all EU citizens - PCM4EU. These positions will be integrated in Unidade de Ensaios de Fase Precoce of *Centro de Investigação do IPO Porto* (CI-IPOP, hosted at IPO Porto).

1. Profile of the candidate:

Any national, foreign, and stateless candidate(s) that holds the following requirements can apply:

Mandatory:

- MSc in Oncology or Degree/MSc in Biomedical/Life Sciences/Cancer Biology or Biochemistry;
- Documented experience in Clinical Research Projects, including data entry;
- Excellent communication skills, proficiency in English (spoken and written);
- Experience and willingness to work in a highly interactive and collaborative environment;
- Highly organized, able to prioritize, work well under pressure and meet deadlines;
- Driven to achieve results and deliver on objectives;

Preferential:

- Documented experience in Bioinformatics
- Documented experience in Project Management
- Documented experience in Regulatory Affairs/Start-up of Clinical Research Projects

Note: In the event the degree was awarded by a foreigner higher institution, the degree must comply with the provisions of Decree-Law nr 66/2018, 18th August, and all formalities established there must be fulfilled by applications deadline.

2. Regulation:

- Portuguese Labor Law, approved by Law nr 7/2009, of 12th February in its current writing.

3. Members of the Jury:

According to article nr 13 from RJEC, the jury is composed by Rui Henrique (chair), MD, PhD, Pathologist, José Dinis Silva, MD, Medical Oncologist, and Joana Maia, PharmD.



4. Start Date and workplace:

The contract is expected to start as soon as possible and until the expected final date of the project (31/12/2024). The activities will be developed mainly in IPO-Porto.

5. Monthly remuneration:

Gross monthly remuneration is 1.441,75€, corresponding to 1st pay band of the Starting Level of the scientific research career in exclusivity regimen, in accordance with articles 1 and 2 of Regulatory Decree Nr 11-A / 2017, of 29th December.

6. Application process:

The call is open from 6th of February 2023 to 17th of February 2023, and the application documents (indicated below) should be sent by e-mail (earlytrials@ipoporto.min-saude.pt), in PDF format, indicating the reference of the position (PCM4EU/P.CCC/CI-IPOP/UEFP/ResTec):

- a) Motivation Letter in English;
- b) Detailed CV in English;
- c) Degree Certificate;
- d) Other documents that applicant may consider to be relevant to prove the scientific education and training.

Note: The non-compliance with these requirements determines the immediate rejection of application.

7. Evaluation criteria:

The admitted applications will be subjected primarily to curricular evaluation in accordance with the profile described above using the following criteria:

- Detailed CV: Years of experience in the area of Oncology, Biomedical, Life Science, Cancer Biology or Biochemistry (20%), years of experience in Clinical Research Projects, including data entry (20%), experience in Bioinformatics (10%), and experience in Regulatory Affairs/Start-up of Clinical Research Projects (10%). This criterion will have a weighting factor of 60% of the total, in a scale of 0 to 100.
- Motivation letter: Interest and motivation for the research areas relevant for this position (25%), knowledge of English (10%), and written communication (5%). This criterion will have a valuation of 40% of the total, in a scale of 0 to 100.

The curricular evaluation will be presented in a percentage scale from 0 to 100% and will correspond to the final evaluation if there is no tie in the top three candidates for each position.

The jury may schedule an interview, which in any case will have a weight not higher than 10% of the total score.

After evaluation of all admitted applications, the jury will write a meeting minute with all process of recruitment, evaluation, and selection, including an ordered list of approved candidates and the final decision of the jury. The final decision of the jury shall be validated by the Board of Directors of the Institution, which is also in charge of deciding about hiring.

8. Results:

Both admitted and excluded candidates list and final classification list shall be posted at IPO Porto website and all candidates will be notified by email.

9. Preliminary hearing and final decision deadline:

Pursuant to article 121 of the Administrative Procedure Code, after notified, all candidates have 10 working days to respond. Panel's final decisions are pronounced within a period of 90 days, counted from application deadline.